

AGENDA
HOURLY TASK GUIDELINES WORKGROUP
October 6, 2005
10:00 A.M. – 1:00 P.M.
HEALTH AND HUMAN SERVICES DATA CENTER
9323 TECH CENTER DRIVE, CONFERENCE RM. 2
SACRAMENTO, CA

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|----|---|---------------|
| 1. | Introductions/Recap/Meeting Goals | 10:00 – 10:15 |
| 2. | Review of Collected Data | 10:15 – 11:15 |
| | • Standard Deviation Methodology Report | |
| 3. | Break | 11:15 – 11:30 |
| 4. | Review of Exceptions for Time Per Task | 11:30 – 12:45 |
| | • Review of all Task Tools | |
| 5. | Next Steps/Meeting Closure | 12:45 – 1:00 |

A toll free call-in line is available for those unable to attend this meeting. The toll free number is **1-888-316-9407**; The pass code is **32219**, Leader: Brian Koepp.

Note: If you need a reasonable accommodation due to a disability to attend this meeting, or if you need the meeting materials provided to you in an alternate format including Braille, large print, computer disk or tape cassette, contact Andrea Allgood by September 28, 2005, at (916) 229-3494.

Upcoming Hourly Task Guidelines Workgroup Meetings:

1. October 20, 2005
2. November 3, 2005

Location, for the above mentioned workgroups, expected to be held at HHSDC on Tech Center Drive in Sacramento, CA.